

IN THE CIRCUIT COURT FOR THE THIRD JUDICIAL CIRCUIT  
BOND COUNTY, ILLINOIS

\_\_\_\_\_, Judgment Creditor

Case No. \_\_\_\_\_

vs.

(Collections)

\_\_\_\_\_, Judgment Debtor

**CITATION TO DISCOVER ASSETS**

YOU ARE COMMANDED to appear before the Judge presiding in the Bond County Courthouse,  
200 West College Ave, Greenville, IL Courtroom to be assigned, on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ to be  
examined under oath concerning any and all property or income of the Judgment Debtor or any indebtedness due to the  
Judgment Debtor or any indebtedness due to the Judgment Debtor herein.

**THE JUDGMENT DEBTOR IS COMMANDED TO PRODUCE AT COURT:**

1. Federal and state income tax returns for the last two (2) years.
2. Current year-to-date wage statement or check stub.
3. Titles to automobiles
4. Deed to real estate or other evidence of ownership of real estate.
5. Insurance policies or other evidence of any other property ownership
6. Evidence of any accounts in nay bank, savings & loan or credit union.

**THE JUDGMENT DEBTOR IS PROHIBITED** from making or allowing any transfer or other disposition of, or  
interfering with, any property not exempt from execution or garnishment belonging to the Debtor or to which  
he/she may be entitled or which may be acquired by or become due to him/her and from paying over or otherwise  
disposing of any money not so exempt, which is due or becomes due to him/her, until the further order of court or  
termination of the proceedings.

**YOUR FAILURE TO APPEAR IN COURT AS HEREIN DIRECTED MAY CAUSE YOU TO BE  
ARRESTED AND BROUGHT BEFORE THE COURT TO ANSWER TO A CHARGE OF CONTEMPT  
OF COURT WHICH MAY BE PUNISHABLE BY IMPRISONMENT IN THE COUNTY JAIL.**

**WITNESS: REX CATRON, Clerk of the Circuit Court with the seal thereof, at Greenville, IL**

Date: \_\_\_\_\_

by \_\_\_\_\_, Deputy Clerk

**The Judgment Creditor or Attorney on penalty of perjury by his/her signature hereupon certifies that  
Judgment was entered against the Judgment Debtor on \_\_\_\_\_, \_\_\_\_\_, in the amount of  
\$ \_\_\_\_\_ and that \$ \_\_\_\_\_ thereof remains unsatisfied.**

\_\_\_\_\_  
date

\_\_\_\_\_  
**Judgment Creditor or Attorney**

Pro Se Judgment Creditor's Address \_\_\_\_\_

Telephone: \_\_\_\_\_

Attorney for Judgment Creditor \_\_\_\_\_, Illinois Reg. No. \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

----- Original Returned to Court ----- Copy to Defendant -----

**NOTE: RETURN OF SERVICE MUST BE MADE ON THE FOLLOWING PAGE.**

## CITATION NOTICE

TO: \_\_\_\_\_, Judgment Debtor

\_\_\_\_\_ Address

\_\_\_\_\_  
Name and address of Attorney for Judgment Creditor or of Judgment Creditor (If pro se):

\_\_\_\_\_  
Amount of Judgment unpaid: \$ \_\_\_\_\_

Return date and time specified in citation: \_\_\_\_\_

Citation will be heard in the Bond County Courthouse, 200 W College Ave. Greenville, Courtroom to be assigned

**NOTICE:** The Court has issued a citation against the Judgment debtor named above. The citation directs that person to appear in court to be examined for the purpose of allowing the Judgment Creditor to discover income and assets belonging to the Judgment Debtor or in which the Judgment Debtor has an interest. The citation was issued on the basis of a judgment against the Judgment Debtor in favor of the Judgment Creditor in the amount stated above. On or after the court date stated above, the court may compel the application of any discovered income or assets toward payment on the judgment.

The amount of income or assets that may be applied toward the judgment is limited by federal and Illinois law. The JUDGMENT DEBTOR HAS THE RIGHT TO ASSERT STATUTORY EXEMPTIONS AGAINST CERTAIN INCOME OR ASSETS OF THE JUDGMENT DEBTOR WHICH MAY NOT BE USED TO SATISFY THE JUDGMENT IN THE AMOUNT STATED ABOVE:

- (1) Under Illinois or federal law, the exemptions of personal property owned by the debtor include the debtor's equity interest, not to exceed \$2,000 in value, in any personal property as chosen by the debtor; Social Security and SSI benefits; public assistance benefits; unemployment compensation benefits; worker's compensation benefits; veteran's benefits; circuit breaker property tax relief benefits; the debtor's equity interest, not to exceed \$1,200 in value, in any one motor vehicle, and the debtor's equity interest, not to exceed \$750 in value, in any implements, professional books, or tools of the trade of the debtor.
  - (2) Under Illinois law, every person is entitled to an estate in homestead, when it is owned and occupied as a residence, to the extent in value of \$7,500, which homestead is exempt from judgment.
  - (3) Under Illinois law, the amount of wages that may be applied toward a judgment is limited to the lesser of (i) 15% of gross weekly wages or (ii) the amount by which disposable earnings for a week exceed the total of 45 times the federal minimum hourly wage.
  - (4) Under federal law, the amount of wages that may be applied toward a judgment is limited to the lesser of (i) 25% of disposable earnings for a week or (ii) the amount by which disposable earnings for a week exceed 30 times the federal minimum hourly wage.
  - (5) Pension and retirement benefits and refunds may be claimed as exempt under Illinois law.
- The Judgment Debtor may have other possible exemptions under the law.

THE JUDGMENT DEBTOR HAS THE RIGHT AT THE CITATION HEARING TO DECLARE EXEMPT CERTAIN INCOME OR ASSETS OR BOTH. The Judgment Debtor also has the right to seek a declaration that assets are exempt at an earlier date, by notifying the clerk in writing at the Bond County Courthouse where the Citation is scheduled to be heard. When so notified, the Clerk of the Court will obtain a prompt hearing date from the Court and will set the matter for hearing with notice to the parties of the time and location of the hearing.

This Citation Notice should be served along with the Citation. A copy of the Citation and Citation Notice with proof of service on the Judgment Debtor must be filed with the Court before any Order is entered.

-----  
Date of service, \_\_\_\_\_, 20\_\_\_\_

On ☐ Judgment Debtor **personally OR**

On ☐ Member of household's Name \_\_\_\_\_

If served on Member of household, date copy was mailed to Debtor at address of service \_\_\_\_\_

Description of person served \_\_\_\_\_

Where served \_\_\_\_\_

Served by \_\_\_\_\_, Deputy or Special or Licensed Process Server

*(To be completed on copy left with person served and on copy returned to Court with Citation)*

**IN THE CIRCUIT COURT  
THIRD JUDICIAL CIRCUIT  
BOND COUNTY, ILLINOIS**

\_\_\_\_\_, Judgment Creditor

vs.

Case No. \_\_\_\_\_

\_\_\_\_\_, Judgment Debtor

\_\_\_\_\_, Third Party

**THIRD PARTY CITATION TO DISCOVER ASSETS**

**YOU ARE COMMANDED** to appear before the Judge presiding in \_\_\_\_\_  
at \_\_\_\_\_ am/pm to be examined under oath concerning any and all property or income of the  
Judgment Debtor or any indebtedness due to the Judgment Debtor herein.

**THE THIRD PARTY IS PROHIBITED** from making or allowing any transfer or other disposition of, or  
interfering with, any property not exempt from execution or garnishment belonging to the Judgment Debtor or to which  
the Debtor may be entitled or which may be acquired by or become due to the Debtor and from paying over or otherwise  
disposing of any money not so exempt, which is due or becomes due to the Debtor, until the further order of court or  
termination of the proceedings.

**THE THIRD PARTY SERVED WITH THIS CITATION IS COMMANDED** to produce at the examination all  
books, papers or records in your possession or control which may contain information concerning the property or income  
of, or any indebtedness due to the Judgment Debtor. The Third Party is not required to withhold the payment of any  
money beyond double the amount of the unpaid judgment balance.

**YOUR FAILURE TO APPEAR IN COURT AS HEREIN DIRECTED MAY CAUSE YOU TO BE ARRESTED AND BROUGHT  
BEFORE THE COURT TO ANSWER TO A CHARGE OF CONTEMPT OF COURT WHICH MAY BE PUNISHABLE BY  
IMPRISONMENT IN THE COUNTY JAIL. FAILURE TO COMPLY WITH THIS CITATION MAY SUBJECT THE THIRD PARTY  
TO A JUDGMENT FOR THE BALANCE UNPAID PLUS COSTS.**

**WITNESS: REX CATRON, Clerk of the Circuit Court with the seal thereof, at Greenville, IL**

Date: \_\_\_\_\_ by: \_\_\_\_\_, Deputy Clerk

\_\_\_\_\_  
\_\_\_\_\_  
The Judgment Creditor or Attorney on penalty of perjury by his/her signature hereupon certifies that Judgment  
was entered against the Judgment Debtor on \_\_\_\_\_, 20\_\_, in the amount of \$\_\_\_\_\_ and  
that \$\_\_\_\_\_ thereof remains unsatisfied.

\_\_\_\_\_  
date

\_\_\_\_\_  
Judgment Creditor or Attorney

Pro Se Judgment Creditor's Address \_\_\_\_\_

Telephone: \_\_\_\_\_

Attorney for Judgment Creditor \_\_\_\_\_, Illinois Reg. No. \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

**NOTE: RETURN OF SERVICE MUST BE MADE ON THE FOLLOWING PAGE.**

## CITATION NOTICE

TO: \_\_\_\_\_, Judgment Debtor  
\_\_\_\_\_, Address  
\_\_\_\_\_

Name and address of Attorney for Judgment Creditor or of Judgment Creditor (If pro se):  
\_\_\_\_\_

Amount of Judgment unpaid: \$ \_\_\_\_\_

**Return date and time specified in citation:** \_\_\_\_\_

Citation will be heard in \_\_\_\_\_ IL, Courtroom # \_\_\_\_\_

**NOTICE:** The court has issued a citation against a Third Party. The citation directs that person to appear in court to be examined for the purpose of allowing the Judgment Creditor to discover income and assets belonging to the Judgment Debtor or in which the Judgment Debtor has an interest. The citation was issued on the basis of a judgment against the Judgment Debtor in favor of the Judgment Creditor in the amount stated above. On or after the court date stated above, the court may compel the application of any discovered income or assets toward payment on the judgment.

The amount of income or assets that may be applied toward the judgment is limited by federal and Illinois law. The JUDGMENT DEBTOR HAS THE RIGHT TO ASSERT STATUTORY EXEMPTIONS AGAINST CERTAIN INCOME OR ASSETS OF THE JUDGMENT DEBTOR WHICH MAY NOT BE USED TO SATISFY THE JUDGMENT IN THE AMOUNT STATED ABOVE:

(1) Under Illinois or federal law, the exemptions of personal property owned by the debtor include the debtor's equity interest, not to exceed \$2,000 in value, in any personal property as chosen by the debtor; Social Security and SSI benefits; public assistance benefits; unemployment compensation benefits; worker's compensation benefits; veteran's benefits; circuit breaker property tax relief benefits; the debtor's equity interest, not to exceed \$1,200 in value, in any one motor vehicle, and the debtor's equity interest, not to exceed \$750 in value, in any implements, professional books, or tools of the trade of the debtor.

(2) Under Illinois law, every person is entitled to an estate in homestead, when it is owned and occupied as a residence, to the extent in value of \$7,500, which homestead is exempt from judgment.

(3) Under Illinois law, the amount of wages that may be applied toward a judgment is limited to the lesser of (i) 15% of gross weekly wages or (ii) the amount by which disposable earnings for a week exceed the total of 45 times the federal minimum hourly wage.

(4) Under federal law, the amount of wages that may be applied toward a judgment is limited to the lesser of (i) 25% of disposable earnings for a week or (ii) the amount by which disposable earnings for a week exceed 30 times the federal minimum hourly wage.

(5) Pension and retirement benefits and refunds may be claimed as exempt under Illinois law.

The Judgment Debtor may have other possible exemptions under the law.

**THE JUDGMENT DEBTOR HAS THE RIGHT AT THE CITATION HEARING TO DECLARE EXEMPT CERTAIN INCOME OR ASSETS OR BOTH.** The Judgment Debtor also has the right to seek a declaration that assets are exempt at an earlier date, by notifying the clerk in writing at the Bond County Courthouse where the Citation is scheduled to be heard. When so notified, the Clerk of the Court will obtain a prompt hearing date from the Court and will set the matter for hearing with notice to the parties of the time and location of the hearing.

When the Citation is served on a Third Party, the Citation and Citation notice must be mailed to the Judgment Debtor within three days of service on the Third Party and may be sent by regular mail. A copy of the Citation and Citation Notice with proof of service on the Judgment Debtor must be filed with the Court before any Order is entered.

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Date of service, \_\_\_\_\_, 20\_\_\_\_ On ☐ Third Party **personally OR**  
On ☐ Member of household's

Name \_\_\_\_\_

If served on Member of household, date copy mailed to Third Party at address of service \_\_\_\_\_

Description of person served \_\_\_\_\_

Where served \_\_\_\_\_

Served by \_\_\_\_\_, Deputy or Special or Licensed Process Server (to be completed on copy left with person served and on copy returned to Court with Citation)

**IN THE CIRCUIT COURT  
THE THIRD JUDICIAL CIRCUIT  
BOND COUNTY, ILLINOIS**

\_\_\_\_\_  
vs. **Judgment Creditor** Case No. \_\_\_\_\_  
\_\_\_\_\_  
**Judgment Debtor**  
\_\_\_\_\_  
**Address**  
\_\_\_\_\_

**CONTEMPT CITATION**

**WHEREAS, Complaint has been made to a Judge of this Court by the Judgment Creditor against the Judgment Debtor and an Order for Contempt Citation to issue against the Judgment Creditor has been entered,**

IT IS THE ORDER OF THIS COURT THAT THE JUDGMENT DEBTOR APPEAR BEFORE THE CIRCUIT COURT OF THE THIRD JUDICIAL CIRCUIT, before the Judge presiding in the Bond County Courthouse, Greenville, IL, Courtroom to be assigned, on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ am/pm TO SHOW CAUSE WHY HE/SHE SHOULD NOT BE HELD IN INDIRECT CIVIL CONTEMPT OF COURT AND PUNISHED AS PROVIDED BY LAW, and to further do and perform what shall then be required and adjudged by the said Court.

**WITNESS: REX CATRON, Clerk of the Circuit Court with the seal thereof, at Greenville , IL**

**REX CATRON,  
Clerk of the Circuit Court**

\_\_\_\_\_  
Date: \_\_\_\_\_ by: \_\_\_\_\_, Deputy Clerk

Pro Se Judgment Creditor's Address \_\_\_\_\_

Telephone: \_\_\_\_\_

Attorney for Judgment Creditor \_\_\_\_\_, Illinois Reg. No. \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Date of service, \_\_\_\_\_, 20\_\_

On ☐ Judgment Debtor **personally OR**

On ☐ Member of household's Name \_\_\_\_\_

If served on Member of household, date copy mailed to Debtor at address of service \_\_\_\_\_

Description of person served \_\_\_\_\_

Where served \_\_\_\_\_

Served by \_\_\_\_\_, Deputy or Special or Licensed Process Server

*(To be completed on copy left with person served and on copy returned to Court)*

**IN THE CIRCUIT COURT  
FOR THE THIRD JUDICIAL CIRCUIT  
BOND COUNTY, ILLINOIS**

\_\_\_\_\_, Case No. \_\_\_\_\_  
**Judgment Creditor** (EDW Supplementary Proceedings)  
vs.  
\_\_\_\_\_,  
**Judgment Debtor**

**VERIFIED PETITION TO SHOW CAUSE  
FOR FAILURE TO APPEAR AT CITATION HEARING**

Judgment Creditor or Attorney for Judgment Creditor certifies under penalty of perjury by signature hereupon that the following allegations are true and correct:

1. A Citation to Discover Assets was issued and served with the Citation Notice required by statute on the Judgment Debtor by:  
  
☐ personal service by Sheriff or Special or Licensed Process Server with return filed with the Court.  
☐ service by certified mail with restricted delivery with return signed by the Judgment Debtor and filed with the Court.
2. The Judgment Debtor failed to appear for the Citation Hearing set on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_ am/pm in the Bond County Courthouse located at 200 W College Ave, Greenville, IL.
3. Defendant should be held in indirect civil contempt and punished for having willfully failed, refused and neglected to appear in response to the Citation.

WHEREFORE, Judgment Creditor prays that an Order be entered requiring the Judgment Debtor to appear and show cause why he/she should not be held in indirect civil contempt and punished for failure to appear in response to the Citation which punishment may include incarceration in the County Jail as provided by statute.

\_\_\_\_\_  
date Judgment Creditor or Attorney

**IN THE CIRCUIT COURT  
FOR THE THIRD JUDICIAL CIRCUIT  
BOND COUNTY, ILLINOIS**

\_\_\_\_\_,  
**Judgment Creditor**  
**Vs.**

**Case No.** \_\_\_\_\_  
**(Collections)**

\_\_\_\_\_,  
**Judgment Debtor**

**ORDER FOR BODY ATTACHMENT**

**Judgment Debtor fails to appear although duly served and notified of this hearing date by personal service by Sheriff or Special or Licensed Process Server with return filed with the Court.**

**The Court orders a Body Attachment to issue upon payment of required fee(s). Judgment Debtor's bond is set in the amount of \$ \_\_\_\_\_ CASH ONLY. TEN PER CENT BONDING DOES NOT APPLY.**

\_\_\_\_\_  
**date**

\_\_\_\_\_  
**Presiding Judge**

**Description of Judgment Debtor:**

☐ **Male**    ☐ **Female**

**Race:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Description or Distinguishing Characteristics:** \_\_\_\_\_

\_\_\_\_\_